NOAA

Grants Online

National Oceanic and Atmospheric Administration

Grants Online
Grantee Roll-out
Conference Call

Grants Online – Welcome

On behalf of the National Oceanic and Atmospheric Administration (NOAA), we welcome you to Grants Online, the new way of doing business to manage your awards. Over the last few weeks we have been in contact with you to identify awards under our agency and to ensure all award information is up to date. We are pleased to announce that our data for your organizations is complete.

Agenda

- **What's Available to Recipients**

- **Recipient Roles in Grants Online**

- **How and When to access Grants Online**

- **Grants Online Help Desk**

- **Training for Grants Online**

- **Question and Answer Session**

What's Available?

Grants Online will allow recipients to:

- View information about your current NOAA grants.

- Accept awards, submit post-award action requests, progress reports, manage user accounts, update organizational information, and submit final documentation (and in the future submit financial reports).

- Correspond with your NOAA Program Officer and Grant Specialist.

Grantee Roles in NOAA Grants Online

FUNCTIONALITY / ROLE	Recipient (System) Administrator	Recipient Authorized Representative	Recipient Business/Fin Representative	Recipient Investigator (PI/Co-PI)	Recipient User (Additional Key Personnel)
Access All Awards for Organization	X	X	X		
Access Only Specific Awards for Organization				X	X
Manage Organization User Profiles	X				
Manage Organization User System Access	X				
Reassign Tasks	X	X			
Initiate Award Action Requests	X	X	X	X	
Initiate Financial and Progress Reports	X	X	X	X	
Submit Award Action Requests		X			
Submit Financial and Progress Reports		X			

▪Note: One user can have multiple roles and multiple users can have the same role.

How and When to Access Grants Online

- **Each organization should identify their Recipient System Administrator(s). This should be a person (or persons) who will be able to manage your organization's user accounts. One person could have this role exclusively, or it could be an additional role given to a person who will have access in another role.**

- **Recipient System Administrators are encouraged to contact the Grants Online Help Desk for username and password. (See next slide for Help Desk information.)**

- **When contacting the Grants Online Help Desk, Recipient System Administrators should identify their organization and Authorizing Representative.**

- **Once a username and password have been obtained, Recipient System Administrators have the capability to set-up and manage other users within their own organization.**

Grants Online Helpdesk

- **The Grants Online Helpdesk is fully staffed and solely supports Grants Online.**

- **Hours of Operation – 9:00am-5:00pm Eastern**

- **Recipient System Administrators and users with system issues should contact the Helpdesk:**

  - **By Phone: 1-877-662-2478 or 301-713-1000**

  - **By Email: grantsonline.helpdesk@noaa.gov**

Training for Grants Online

- **In addition to the Helpdesk, for training and general information about Grants Online, visit the Grants Online Program Management Office (PMO) Website at www.ofa.noaa.gov/~grantsonline**

- **Use the Grants Online PMO Website for the following:**

  - Grants Online Training/Support Resources

  - Frequently Asked Questions

  - What's New/Weekly Activities

- **Have additional questions about Grants Online?**

  - Send them to GrantsOnline.QandA@NOAA.gov

Accessing Grants Online

- **Using Internet Explorer, enter the following URL in your address bar:**

  - **https://grantsonline.rdc.noaa.gov**

  - **Once entering the Grants Online system, bookmark this under your favorites for easy access.**

- **If you experience difficulties with using Grants Online, please contact the Grants Online Help Desk for further assistance.**

Question and Answer Session